



WEST BENGAL ESSENTIAL COMMODITIES SUPPLY CORPORATION LTD.
(A Government of West Bengal Undertaking)
11A, MirzaGhalib Street, Kolkata-700 087

Memo no. **ECSC/GA/62/2018(ET-1)/1109**

Date:- **22/08/2024**

QUOTATION DOUMENT

Sealed quotations are invited from the bonafide, experience and GST registered agencies /Firm for supply and installation of 01 no. of HP Color Laser Jet Pro MFP M183fw at antechamber of the Managing Director, WBECS Ltd. at 1st floor, Block-B of Khadya Bhawan, the details of which are given below. The quotations are to be dropped in the sealed box placed at GM's Corridor, Ground floor Block-B, WBECS Ltd.

1.	Name of work & quantity	:	Supply and installation 01 no. of HP Color Laser Jet Pro MFP M183fw
2.	Specification	:	Four colour cartridge chip black, yellow, cyan & magenta
3.	Self-attested Documents to be submitted along with Quotation otherwise quotations will not be Considered as valid.		a) Valid Trade License issued by competent Authority. b) GST Code Registration Certificate along with the SAC Code & last month return. c) Income Tax return of any one financial year out of last three financial years from 2021-22 to 2023-24. d) Credential of similar type of job (if any) executed at any Govt. Department & Semi-Govt. Department of any one financial year out of last three financial years from 2021-22 to 2023-24. e) PAN. f) Aadhaar Card of the Proprietor if the Service Provider is a Proprietorship Concern, Partnership Deed if the Service Provider is a Partnership Firm and Memorandum and Articles of Association if the Service Provider is a Company are to be annexed with the Quotation Form. g) The Agency/Firm must have office in Kolkata and proper address proof (i.e. Recent Electricity bill, Recent Tax bill, Recent Tele phone bill, Recent Rent Bill etc.) are to be submitted.
4.	Payment	:	Payment will be made after submission of bills including GST (B2B) with job card duly signed by competent Authority of WBECS Ltd.
5.	Quotation submission start date & time	:	12:00 'O' clock of <u>22.08.24.</u>
6.	Last date and time of receipt of quotation	:	3:00p.m. of <u>29.08.24.</u>
7.	Date & Time of opening of quotation	:	3:30 p.m. of <u>29.08.24.</u>
8.	Work Period	:	10 (fifteen) days from the date of issue of Work Order.
9.	Blacklisting	:	If the agency is found not carrying out the work order properly and not using the above mentioned pesticides, then the authority reserves the right to take appropriate and necessary action against said agency.



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Others Terms & Condition:-

1. In case of any dispute and differences arising by and between the parties the same shall be referred to Arbitration which will be subject to the jurisdiction of the Courts at Kolkata only.
2. That neither of the parties shall be liable for any loss or damages for failure to comply with any of the clauses or this Quotation Document due to **FORCE MAJEURE** conditions like war, riot, strike, flood, earthquake cyclone, and pandemic etc.
3. That in the event of any dispute or difference of opinion or difficulty arising out this agreement regarding the execution thereof or any stipulation therein or in respect of any matter relating to this agreement, the same shall be settled between the parties amicably failing which either party will be at liberty to refer the matter to the competent court of law within the jurisdiction of Kolkata for proper adjudication of the matter.
4. In case any interpretation and / or clarification of any clause and / or clauses of this Quotation Document are required to be made, interpretation given by the Managing Director shall be final and binding upon the parties.
5. If required the Authority may ask to want any historical document from the bidders to finalized the quotation process.

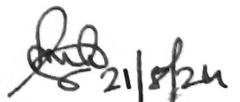
Authority reserves the right to either accept and/or reject any or all the quotationers and/or negotiate with one or more quotationer without any reason whatsoever.

The quotation notice and quotation document to be hanged/uploaded/published in followings:-

- 1) Notice Board of the F&S Dept.
- 2) Notice Board of the WBECSC Ltd.
- 3) Website of WBECSC Ltd. i.e. <https://www.wbecscegovernance.com>

For any query, contact –

- 1) Shri Amit Roy, Junior Assistant Manager (GA), WBECSC Ltd. Mobile no. 8240518369


General Manager (GS)
WBECSC Ltd.